



**V Hotel Management Pte Ltd (Administration Office)**  
 80 Marine Parade Road #21-01 Parkway Parade Singapore 449269  
 Tel: 63461959 Fax: 63461970  
 Email: [vhotel@vhotel.sg](mailto:vhotel@vhotel.sg) Website : [www.vhotel.sg](http://www.vhotel.sg)  
 Co.Reg.No. 201021433E

**19th Asia and South Pacific Design Automation Conference at Suntec Convention Center Singapore.  
 V HOTEL LAVENDER (OFFICIAL HOTEL)  
 ROOM RESERVATION FORM**

HOTEL LOCATION - 70 JELlicoe ROAD S(208767) DIRECTLY ABOVE LAVENDER MRT.

**DETAILS OF GUESTS:-**

\*NUMBER OF ROOM \_\_\_\_\_

\*ROOM TYPE: \_\_\_\_\_

\*GUEST NAME \_\_\_\_\_

\*EMAIL \_\_\_\_\_

\*PHONE NO. \_\_\_\_\_

\*ARRIVAL DATE \_\_\_\_\_ Arrival Flight / ETA : \_\_\_\_\_

\*DEPARTURE DATE \_\_\_\_\_ Departure Flight / ETA: \_\_\_\_\_

\*ROOM RATE SUPERIOR SINGLE / TWIN ROOM is at \$138++ PER ROOM PER NIGHT  
 PREMIER ROOM IS AT \$163++ PER ROOM NIGHT  
 TRIPLE (01 QUEEN & 01 SINGLE BED) IS AT \$178++ PER ROOM NIGHT  
 BREAKFAST IS AT \$12 ++ PER PERSON  
 RESERVATION SUBMISSION and Full Payment BY 1st Dec 2013

Special Request \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**TERMS & CONDITIONS :**

>> All rates quoted are in SINGAPORE DOLLAR and inclusive of government taxes.
>> Official hotel check-in time is 2.00pm and check-out time is 12.00noon.
>> Please note that rooms confirmation must be made 3 months in advance.
Full payment by bank TT is required 2 months in advance.
Please note that there will be no refund for amendments or cancellation 1 month before check in date.

**PAYMENT ARRANGMENT :-**

(I) Payment by credit card **OR**

I, \_\_\_\_\_ (Name of Card Holder) hereby authorised V Hotel Lavender to charge my CREDIT CARD  
 account as follows :-

\*CREDIT CARD NO \_\_\_\_\_ \*EXPIRY DATE (MM/YY) \_\_\_\_\_

\*CVV \_\_\_\_\_

\*Card Holder's Signature \_\_\_\_\_ \* DATE (DD/MM/YY) \_\_\_\_\_

\* Expenses Authorised to be charged (Deposit) \_\_\_\_\_

(II) Payment by Telegraphic Bank Transfer, Hotel Bank details :-

- PAYABLE TO	V Hotel Management Pte Ltd	FOR PAYMENT OF SGD\$1000 AND ABOVE.
- BANK NAME	Overseas-Chinese Banking Corporate Ltd	
- BANK ADDRESS	65 Chulia Street Centre Singapore 049513	
- BANK ACCOUNT	629-481904-001	
- BANK CODE	7339	-SWIFF CODE OCBCSGSG

\*\* Please note that Bank Charges of S\$20.00/transaction imposed from Singapore Bank had to bear by the Payer

**PLEASE FORWARD YOUR BOOKING FORM TO:-**

Reservation Department	Sales Department
Tel : +65 66640700	Tel : +65 66640361/ 8100 1858
Fax : +65 6348 9378	Fax: +65 6348 9378
Email: <a href="mailto:Karen@vhotel.sg">Karen@vhotel.sg</a>	Email: <a href="mailto:SEANCHOO@VHOTEL.SG">SEANCHOO@VHOTEL.SG</a>